

**EXECUTIVE BOARD – 18 JULY 2017**

<b>Subject:</b>	Expansion of Glade Hill Primary School, Bestwood
<b>Corporate Director(s)/Director(s):</b>	Alison Michalska, Corporate Director for Children & Adults Pat & Sarah Fielding, Directors of Education
<b>Portfolio Holder(s):</b>	Councillor Sam Webster, Portfolio Holder for Business, Education and Skills
<b>Report author and contact details:</b>	Lucy Juby, Project Manager, School Organisation <a href="mailto:lucy.juby@nottinghamcity.gov.uk">lucy.juby@nottinghamcity.gov.uk</a> , Tel. 0115 8765041
<b>Subject to call-in:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Key Decision:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criteria for Key Decision:</b>	
(a)	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision
<b>and/or</b>	
(b)	Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Type of expenditure:</b>	<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital
<b>Total value of the decision:</b>	£1.8m. Funding allocation and procurement of the works to be approved in a separate Board report
<b>Wards affected:</b>	Bestwood
<b>Date of consultation with Portfolio Holder(s):</b>	06 July 2017
<b>Relevant Council Plan Key Theme:</b>	
Strategic Regeneration and Development	<input type="checkbox"/>
Schools	<input checked="" type="checkbox"/>
Planning and Housing	<input type="checkbox"/>
Community Services	<input type="checkbox"/>
Energy, Sustainability and Customer	<input type="checkbox"/>
Jobs, Growth and Transport	<input type="checkbox"/>
Adults, Health and Community Sector	<input type="checkbox"/>
Children, Early Intervention and Early Years	<input type="checkbox"/>
Leisure and Culture	<input type="checkbox"/>
Resources and Neighbourhood Regeneration	<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>	
<p>Pupil growth forecasts, analysis and admissions data identify that there is a need to provide additional primary place capacity in the Bestwood area of the city.</p> <p>Between 13 March and 21 April 2017, a six week consultation with parents/carers, staff, governors, Councillors, local residents and citizens, was undertaken on the proposal to expand the capacity of Glade Hill Primary School from 210 to 420 places. Following this period of consultation, a Portfolio Holder decision (Ref: 2837) approved the next stage of the consultation process which was the publishing of statutory notices.</p> <p>Statutory notices were issued on 24 May 2017 and the representation period ended on 21 June 2017. No representations were made during this period.</p> <p>Glade Hill Primary School is an Ofsted rated “Good” school; expanding the school will support the Council’s key priority to provide good schools, close to home for every young person in Nottingham and to increase parental preference of places for every child.</p>	

This report updates Executive Board on the outcomes of the full consultation (both pre-publication and statutory notice stages) and seeks approval to implement the expansion of Glade Hill Primary from 210 to 420 places from 1 September 2017, with building work taking place at Glade Hill Primary School over subsequent years up to an anticipated date of completion for the Key Stage Two build of August 2019.

**Exempt information: State 'None' or complete the following**

None.

**Recommendation(s):**

- 1 To consider the outcomes of the consultation detailed in this report (Appendix A) and to approve the expansion of Glade Hill Primary School from a 210 place school to a 420 place school, from 1 September 2017.

## **1 REASONS FOR RECOMMENDATIONS**

- 1.1 Although the city-wide picture for primary place provision is greatly improved, place pressures are still apparent in some areas, Bestwood being one of them. There has been an upward trend of pupil growth in this area and the number of children requiring a school place in the area will exceed the number of places available, if additional provision is not secured.
- 1.2 In order to meet the need and demand for school places in the Bestwood area, it is proposed to expand Glade Hill Primary School from 210 to 420 places. There would be 60 pupils in each year group instead of 30 and the school would grow by one class per year (30 pupils) over a seven year period, until the school is full.
- 1.3 Glade Hill Primary admitted an additional 'bulge' class of children in September 2016, over and above their normal Published Admission Number (PAN) and the school are helpfully admitting a further bulge year this September 2017. For the previous two years, another local school in the area (Westglade Primary) also admitted temporary bulge years. There is a sustained need for additional places in the area, therefore, a longer term solution is needed.
- 1.4 One of the 5 key objectives of the Council Plan 2015-19, is to ensure that every child in Nottingham is taught in a school that is judged good or outstanding by Ofsted. The proposal to expand Glade Hill Primary School also supports the Council priorities of access to a good school close to home for every young person in Nottingham, and to meet parental preferences of places for every child at a local primary school.
- 1.5 Parents/carers quite rightly expect their children to be offered a local school place and the case for expanding a school which delivers a quality provision in an area where there are insufficient school places is a strong one. It is the duty and the desire of both the Council and the school to maximise opportunities to deliver a quality education to the communities we serve.
- 1.6 Glade Hill Primary is located on a large site and the required building work can be easily accommodated. Nine years ago, the school was at the higher capacity, therefore with some alterations, some internal space can be reconfigured back into

classrooms. From September 2017, additional teaching and learning space will be required to accommodate the growth in pupil numbers. The initial estimated date of completion for Key Stage One is September 2018 and for Key Stage Two, is August 2019, but this is subject to the completion of full feasibility and design works. The build would be funded by Basic Need funding allocated to the LA by Central Government, for expanding primary place provision. At this stage, it is estimated that the expansion of Glade Hill Primary School would cost £1.8m.

- 1.7 The school leadership team and the governing body are fully committed in their support for the proposal to expand the school. Successful initial feasibility investigations and a full and thorough consultation process with all stakeholders have been undertaken. The number of respondents in support of the proposal to expand the school, exceeded the number against. No representations were made during the Statutory Notice stage. The full consultation results and summary of responses are included at Appendix A.

## **2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 The level of pupil growth in Nottingham and nationally in recent years has been substantial. There has been an 18% increase in children entering the school system since 2010. The Council has invested £41m in its primary school expansion programme, which will create a total of over 4000 additional school places once expanded schools are full in all year groups.
- 2.2 New housing developments planned in the Bestwood area, which will build over 200 new homes, will create further demand. Expansion of Glade Hill would mean that more children in this community will have the opportunity to attend a good school, close to home, in an area where there is high demand for places. This will also contribute to improved attendance, family wellbeing and cohesion, reducing the possibility of siblings being split across different schools.
- 2.3 A six week consultation on the proposed expansion ran from 13 March and 21 April 2017, with parents/carers, staff, governors, councillors, trade unions and community members and residents. Following this period of consultation, a Portfolio Holder decision (Ref: 2837) approved the next stage of the consultation process which was the issuing of statutory notices. Statutory notices were issued on 24 May 2017 and the representation period ended on 21 June 2017. Statutory notices were displayed on the school gates, published on the Council's website and in the Nottingham Light newspaper. No representations were made during this period.
- 2.4 Letters were sent directly to 94 local residents who live adjacent to the School to consult on the proposal.
- 2.5 291 letters were distributed to parents, via the school, to include the Nursery and to account for families having more than one child. The letters contained details of the proposal, the rationale and the various methods and opportunities to engage in the consultation process.
- 2.6 An 'information and consultation meeting' for staff/governors was held on 21 March 2017 and attendees were invited to ask questions and comment on the proposal. A further two meetings for parents/carers were held on 27 March 2017. Two 'school gate consultations' were also undertaken at the beginning and end of the school day on the 28 and 29 March 2017.

- 2.7 Of the 58 people who formally responded to the consultation, 66% were in support of the proposal, 29% were against it and 5% registered no opinion. The full report and breakdown detailing the outcomes of the consultation can be found in Appendix A.
- 2.8 The Council has carefully considered any concerns raised during consultation. Responses have been provided to all questions raised and any mitigating actions will continue to be explored if required and viable.

### **3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 The following other options were considered, but are not recommended:
- Add a further bulge year at Glade Hill Primary. This is not a favourable option as it would not address the sustained pupil growth in the area.
  - Other local schools were also considered for expansion (Westglade and Henry Whipple). Glade Hill is considered the preferred option for the reasons stated in this report.
  - Do nothing – this is not a favourable option as additional school places are required in the area. Sustained growth in pupil numbers requires a longer term solution to meet the needs of this community by providing a good school close to home and a choice of local places (as per the Council's priorities).

### **4 FINANCE COLLEAGUE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)**

#### **Capital**

- 4.1 The Primary School Reorganisation Phase 2 was approved (pending business case) as part of the Investment Strategy by Full Council in October 2014. The approval in October was for specific Schools and designated areas; this scheme was not identified as part of this approval and falls outside the approved geographic areas. Consequently this approval is in addition to the October 2014 approval.
- 4.2 This project is to be funded from basic needs grant and following approval of this paper £1.800m of basic needs grant is to be earmarked for this scheme. The recommendations within this paper request that funding allocation and procurement of the works will be approved in a subsequent report, therefore the capital programme will not be amended following this papers approval. As such, further approval will be required to amend the capital programme.
- 4.3 The programme is currently balanced and remains within its current funding envelope, however, if costs increase significantly or new expansions are identified (in addition to those currently expected) it is likely that there will be a funding shortfall. All school expansions will be continuously monitored in order to ensure schemes can remain within the funding envelope.

Tom Straw  
Senior Accountant – Capital Programmes

**Revenue**

- 4.4 If the proposal to expand Glade Hill Primary from a 210 place school to a 420 place school were approved then the Local Authority would fund the additional class admitted in the financial year 2017/18 from the Pupil Growth Contingency from the Local Authorities pupil growth fund. This funding would cover the period September 2017 to March 2018. Once these additional pupils were accounted for on the October 2017 Autumn Census they would then be funded in the following financial year through the funding formula.
- 4.5 In the financial year 2017/18 the School Organisation Team will allocate funding to the school based on the eligibility criteria approved by Schools Forum. Noted below are the values assigned to each type of funding that may be allocated to the school based on the pupil growth funding criteria, based on the admission of an additional 30 pupils.

<b>Table 1: Funding Criteria Values</b>	
<b>Funding Streams</b>	<b>£</b>
Teacher M3 (7/12ths)	17,824
Teaching Assistant Pt 22 (7/12ths)	14,242
Midday Supervisor Pt 8 (7/12ths)	2,150
Classroom set up costs	Up to £8,000
Utilities (7/12ths) based on £150 per pupil per year	£2,625

- 4.6 Due to the results of the second stage consultation on the national funding formula not being published, there is currently no clear guidance on how the growth funding will work from the financial year 2018/19. However, based on the proposals set out by the Government in the Schools National Funding Formula – Consultation Stage 2, from the financial year 2018/19 the Government are proposing to fund pupil growth on historic spend and based on lagged pupil growth from the financial year 2019/20. The lagged growth method would count all pupil number increases in every school at a year-group level between the 2 previous years and use this to calculate the total amount of pupil growth in each local authority area. The total amount of funding available nationally for growth would be allocated to local authorities on a per-pupil basis, based on the distribution of the lagged pupil growth across the country.
- 4.7 As the Local Authority do not definitely know how much funding they will be receiving for pupil growth from the financial year 2018/19 the amount that will be allocated to an expanding school cannot be quantified. Moving forward the Local Authority will need to manage the growth funding they receive from year-to-year and review pupil growth contingency criteria when clear guidance is released.

Julia Holmes  
 Senior Commercial Business Partner  
 26 June 2017

## **5 LEGAL AND PROCUREMENT COLLEAGUE COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)**

### **5.1 Legal Implications**

5.1.1 The school organisation regime is set out in the Education and Inspections Act 2006 (“EIA”), regulations made under the EIA and guidance made by the Secretary of State, both statutory (using powers in the EIA) and non-statutory.

5.1.2 Under section 19 of the EIA, a local authority is required to publish a proposal to make a prescribed alteration to a maintained school. In essence, a prescribed alteration is one designated as such by regulations. Currently, the relevant regulations are the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 (“the Prescribed Alterations Regulations 2013”).

5.1.3 The proposal referred to in this report: to expand Glade Hill Primary & Nursery School (“Glade Hill”) by increasing the number of pupils to be accommodated from a 210 place primary school to a 420 place primary school from 1 September 2017 with building work taking place at Glade Hill over subsequent years up to a proposed date of completion of the Key Stage 2 building of August 2019, would be a prescribed alteration because it entails an enlargement of the premises of Glade Hill, which would increase the capacity of Glade Hill by more than 30 pupils and by well over the threshold of 25 per cent or 200 pupils (whichever is the lesser).

5.1.4 Whilst the school organisation regime no longer has a ‘pre-publication’ consultation period, in public law terms such consultation is advisable. Indeed, this is reflected in the current statutory guidance entitled *Making ‘prescribed alterations’ to maintained schools* (April 2016) which states on page 25: “Although there is no longer a statutory ‘pre-publication’ consultation period for prescribed alterations, there is a strong expectation that schools and LAs will consult interested parties, in developing their proposal prior to publication, as part of their duty under public law to act rationally and take into account all relevant considerations...” Therefore, it was advisable that the proposal to expand Glade Hill was consulted upon before being published. Having been consulted on, with more respondents in support than objecting, the proposal to expand Glade Hill was formally published on 24 May 2017 with a four week representation period.

5.1.5 With the representation period for the proposal having ended on 21 June 2017, under regulation 6 of and Schedule 3 to the Prescribed Alterations Regulations 2013 the Executive Board is now required to consider and determine the proposal. Under Schedule 3, paragraph 5(1) of the Prescribed Alterations Regulations 2013, in determining the proposal the Executive Board may:

- (a) reject the proposal;
- (b) approve the proposal without modifications; or
- (c) approve the proposal with such modifications as the local authority think desirable, having consulted the governing body (unless the modifications are proposed by the governing body).

5.1.6 Under Schedule 3, paragraph 5(2) of the Prescribed Alterations Regulations 2013, where proposals are approved by the local authority (whether with or without modifications), the approval may be conditional on the occurrence of an event prescribed in paragraph 8 of Schedule 3 to the Prescribed Alterations Regulations

2013 (which includes the entering into an agreement for any necessary building project supported by the Department for Education). If the approval is expressed to take effect only if the event occurs, the event must occur by the date specified in the approval.

5.1.7 Under Schedule 3, paragraph 5(3) of the Prescribed Alterations Regulations 2013 any determination under paragraph 5(1) must be made within the period of two months of the end of the representation period (that is, by 21 August 2017 for the proposal under consideration here). Where the local authority does not make a determination within the period prescribed by Schedule 3, paragraph 5(3) of the Prescribed Alterations Regulations 2013, the proposal must be referred to the Schools Adjudicator.

5.1.8 Lastly, it is advisable that Human Resources (“HR”) and legal advice is taken in relation to the HR, employment law and commercial law ramifications of the proposals here.

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## **6 STRATEGIC ASSETS & PROPERTY COLLEAGUE COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE)**

6.1 As the proposal involves investment in a Nottingham City maintained school, the expansion of Glade Hill Primary is supported.

Peter Taylor – 20 June  
Strategic Property - Development  
Tel: (0115) 876 3017

## **7 SOCIAL VALUE CONSIDERATIONS**

7.1 Not applicable.

## **8 REGARD TO THE NHS CONSTITUTION**

8.1 Not applicable.

## **9 EQUALITY IMPACT ASSESSMENT (EIA)**

9.1 Has the equality impact of the proposals in this report been assessed?

No

An EIA is not required because:

(Already provided with Portfolio Holder decision 2761: Approval for consultation on proposed expansion of Glade Hill Primary and feasibility works to identify expansion options)

Yes

## **10 HR IMPLICATIONS**

- 10.1 In terms of general workforce implications, the governing body will need to give careful consideration to the appropriate staffing establishment and the potential need to make suitable appointments to ensure the school is adequately resourced in line with School Teacher's Pay & Conditions, Staffing Guidance under the Education Act 2002, and the Restructuring, Recruitment, and Pay Policies adopted by the governing body.
- 10.2 Human Resources (HR) and legal advice should be considered in the implementation of any new or extended staffing structures, to ensure appropriate consideration is given to employment law, policy and practice.

Jo Zylinski  
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## **11 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)**

- 11.1 None.

## **12 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT**

- 12.1 Portfolio Holder Decision 2761: Approval for consultation on proposed expansion of Glade Hill Primary and feasibility works to identify expansion options.

<http://committee.nottinghamcity.gov.uk/ieDecisionDetails.aspx?ID=4051>

- 12.2 Portfolio Holder Decision 2837: Approval to publish formal statutory notice – proposed expansion of Glade Hill Primary School from 210 to 420 places.

<http://committee.nottinghamcity.gov.uk/ieDecisionDetails.aspx?ID=4132>